**NORTH EAST GAS DISTRIBUTION COMPANY LIMITED (NEGDCL)**

**APPLICATION FOR POST OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Advertisement Ref No: NEGDCL/Recruitment/HR&A/2025/093 Dated: 06.08.2025**

**Typed inputs only**

Affix your recent passport size photograph and sign over it

1. **POSITION APPLIED FOR:**

|  |
| --- |
|  |

1. **NAME IN FULL (BLOCK LETTERS):**

|  |
| --- |
|  |

1. **PARENTS’ NAMES:**
2. **Father:**

|  |
| --- |
|  |

1. **Mother:**

|  |
| --- |
|  |

1. **FULL ADDRESS**
2. **Present Address:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | | | |
|  | | | |
|  | | | |
|  | | PIN |  |
| CONTACT NO. | Mobile |  | |
| Alternate No. (if any) |  | |
| EMAIL ID |  | | |

1. **Permanent (If different with the Present Address)**

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| --- | --- | --- | --- |
|  | | | |
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|  | | PIN |  |
| CONTACT NO. | Mobile |  | |
| Alternate No. (if any) |  | |

1. **DATE OF BIRTH:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DATE** | |  | **MONTH** | |  | **YEAR** | | | |
| D | D | M | M | Y | Y | Y | Y |
|  |  |  |  |  |  |  |  |

**Age as on 01.01.2025:** ………………**Years** ………………Month………………. Days

1. **CASTE:**
2. **RELIGION**:
3. **MARITAL STATUS:**
4. **WHETHER CURRENTLY WORKING: YES / NO**

**If Yes:**

* 1. Organisation Name:
  2. Present Designation:
  3. Present Annual CTC—Breakup of Annual CTC (Specify Basic Pay, DA, PF, Other Allowances, etc.)

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| --- | --- | --- |
| **SL. NO** | **HEADING** | **AMOUNT IN RUPEES (ANNUAL BASIS)** |
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|  |  |  |
|  | **TOTAL** |  |

\****Add rows if required. Enclose latest salary statement.***

1. **QUALIFICATION DETAILS:**
2. **Educational/ Professional Qualification: (From 10th onwards)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NAME OF EXAMINATION** | **BOARD/UNIVERSITY/INSTITUTE** | **YEAR OF PASSING** | **% of MARKS/ CGPA Score** | **SUBJECTS/BRANCH** |
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1. **Details of Other Certification from Professional Bodies/Institute/Society etc (If any)**

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| --- | --- | --- | --- |
| **Name of the Body** | **Course Name** | **Course Duration** | **Certification Date** |
|  |  |  |  |
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\****Add rows if required.***

1. **EXPERIENCE: DETAILS OF POSTS (START FROM LATEST POSITION HELD)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SL NO** | **ORGANIZATION** | **DESIGNATION** | **SECTOR** | **TOTAL DURATION (YY/MM)** | **FROM** | **TO** |
| **Central Govt./ State Govt./ PSU/PRIVATE/ Others** | **(DD/MM/YYYY)** | **(DD/MM/YYYY)** |
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\****Add rows if required.***

1. **TOTAL WORK EXPERIENCE**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I hereby declare that the information provided herein above is true and correct to the best of my knowledge and if found false, my candidature shall be liable to be cancelled.

Place: ………………………...

Date: ………………………….

**Signature of the Candidate**

**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Note: Kindly submit the duly filled Application form along with a Copy of Relevant Educational Certificates (Required for the post applied for), Certificates of Experience, Caste Certificate (If applicable) and NOC (If applicable) in Hard Copy to the following address: -**

**DGM (HR & Admin),**

**NORTH EAST GAS DISTRIBUTION PVT. LTD (NEGCL)**

**5th floor, Central Mall, Christian Basti,**

**G.S. Road, Guwahati- 781005, Assam.**

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